

Bourne Consulting LLC

Employer Intake Form (H-2A / H-2B / Caribbean Recruitment)

Date: _____

1) Company & Contact Information

Company Name:

Primary Contact Name & Title:

Email:

Phone:

Business Address:

Industry / Business Type:

2) Workforce Need

Program Type (H-2A / H-2B / Caribbean Recruitment):

Worksite Location(s) (City, State):

Job Title(s) / Roles Needed:

Number of Workers Needed:

Start Date:

End Date / Duration:

Work Schedule (hours/day, days/week):

Pay Rate / Wage Offered:

3) Requirements & Qualifications

Bourne Consulting LLC

Employer Intake Form (Continued)

Company Name: _____ Date: _____

4) Housing & Transportation (especially H-2A)

Housing Provided? (Yes/No/Details):

Transportation Provided? (local/inbound):

Meals Provided? (Yes/No/Details):

5) Compliance & Documentation

Have you previously filed H-2A/H-2B petitions? (Yes/No):

Current or prior labor contractors/agents used (if any):

Any special compliance considerations:

6) Additional Notes

Notes / Questions:

Submit this form to: info@bournecollc.com | Phone: 718-247-9855 | Queens, NY

This intake form is for information-gathering and does not constitute legal advice.